

**Stated Session Meeting
(in person and via Zoom)
Covenant Presbyterian Church
Athens, Georgia
Fellowship Hall
December 7, 2021 6:30 p.m.**

- A. Welcome and approval of agenda – call for additions/changes**
- B. Devotional by Clayton Adams**
- C. Review of Minutes and Financial Report**
- D. Ordination and Installation of New Elders**
- E. Discussion of Ministry Team Assignments**
- F. Discussion on removing limit on numbers allowed to attend worship**
- G. Ministry Team Reports**
- H. Election of Clerk for 2022**
- I. Sign up for Session Meeting Devotionals for 2022**

Covenant Presbyterian Church, Athens, GA

Stated Session Meeting

October 26, 2021

A stated session meeting, called according to the Book of Order, was held in person at Covenant Presbyterian church and by Zoom on October 26, 2021. Rev. Glenn Doak, Bridge Pastor, served as Moderator for the meeting. Moderator Doak welcomed everyone, declared a quorum present and called the meeting to order at 6:32 p.m. For the devotional, Don Bower read a passage from Barbara Brown Taylor's book, *Learning to Walk in the Dark* in which she expressed that since we learn so much from the bad things that happen in our lives, we need them as much as we do the good happenings.

Elders present: Clayton Adams, Kay Brooks, Jennifer Frey, Linda Koehler, Steve Rathbun, Rich Reaves, Sarah Shannon, and Chris Wilson.

Elders Present via Zoom: Kathy Boardman, Don Bower, Paige Campbell, and Brian Striggow

Others present: Asher Hill, Pam Knox, Bert Ballard-Myer, Katy McGill Arora, Valerie Stone, Randy Parish, Katy Terry, Bill Barstow, Rev. Dana Waters, Glenn Doak, and Luanne Rigsby.

Introductions

Those in attendance introduced themselves to Rev. Dana Waters.

Motion to allow non-session members to speak at the meeting

Rich Reaves moved and Chris Wilson seconded to allow Rev. Dana Waters, Randy Parish, Pam Knox and Valerie Stone, non-session members, the privilege of speaking during the meeting. With no discussion, the motion passed unanimously.

Recommendation of Interim Pastor Search Committee

Randy Parish, Chair of the Interim Pastor Search Committee, thanked the committee which consisted of Bill Barstow, Charlie Hunnicutt, Gloria Pylantt and Katy Terry for their hard work. The committee looked at ten candidates, had Zoom interviews with eight of those and in-person interviews with two. Randy expressed that God led the committee to choose Rev. Dana Waters as their candidate for Interim Pastor for Covenant.

Vote to Hire the Candidate

Chris Wilson, on behalf of the Interim Pastor Search Committee, moved and Clayton Adams seconded that Covenant Presbyterian Church hire Rev. Dana Waters as Interim Pastor. The Moderator then asked Rev. Waters to tell the Session about himself. He related that he is a 3rd generation Presbyterian Minister, grew up in Birmingham, Alabama, graduated from Presbyterian College and Columbia Seminary. He is currently head pastor at McDonough Presbyterian Church. The Session members were given an

opportunity to ask Rev. Waters questions. After the questions were completed, Rev. Waters was asked to leave the room so the Session could discuss the motion freely. After discussion, the Session approved the motion to hire Rev. Waters as the Interim Pastor for covenant Presbyterian Church unanimously.

Interim Minister Contract

Prior to the meeting, Randy sent the Session a copy of the Interim/Transitional Pastor Covenant and Contract between Covenant Presbyterian Church and Northeast Georgia Presbytery and Rev. Dana Waters for their review. It is the standard Presbytery contract for 12 months and is renewable. It specifies that Rev. Waters begin work on December 1, 2021, and gives two months' severance pay at the end of the contract. Rich Reaves moved and Chris Wilson seconded to approve the proposed contract between Rev. Dana Waters and Covenant Presbyterian Church. After discussion, the Session approved the motion unanimously.

Contract of Financial Terms

Prior to the meeting, Randy sent the Session a copy of the Northeast Georgia Presbytery Interim Financial Contract between Covenant Presbyterian Church and Rev. Waters for their review. Randy reviewed the contract explaining that the total compensation proposed for Rev. Waters is \$120,721.00, which is virtually the exact compensation being paid to Rev. Mark Harper with a few adjustments of how the money was divided. Rich Reaves moved and Kathy Boardman seconded to accept the proposed financial contract between Rev. George Dana Waters and Covenant Presbyterian Church. After discussion, the Session approved the motion unanimously.

The Session welcomed Rev. Waters and expressed their sincere appreciation to the Interim Pastor Search Committee for their diligent work.

Minutes and Financial Report

The minutes from the September 28, 2021, stated Session Meeting and the October 19, 2021, Called Session Meeting were reviewed. Jennifer Frey moved and Sarah Shannon seconded that the minutes be accepted as presented. There being no discussion, the motion was passed unanimously.

Pam Knox, Church Treasurer, reviewed the Financial Summary for September, 2021, and a detailed report for the month of September. She stated that pledges are coming in as expected and spending has been less than expected so that things are going along well financially. The Session received the report as presented.

Social Justice Action Team Report

Update on Our Homeless Neighbors

Travis Williams, Neighborhood Ministries Coordinator, sent a letter to the Session with his recommendations on our unhoused neighbors. Sarah Shannon and Chris Wilson

reported on their separate discussions with Travis concerning the homeless individuals who were photographed recently camping on Covenant's campus during the afternoon. Several of the individuals were there temporarily and are now in other locations. Travis is doing all he can to make our homeless neighbors' stays temporary, peaceful, and according to our policies, but he can't be expected to be there all the time. Sarah will ask Travis to post his working hours. Suggestions of possible approaches to the problem were made including training sessions with Travis for volunteers willing to patrol the campus and connecting with the School of Social Work about training interns on how to best help with the needs of those who come to our door. Rev. Doak stated that during this time of transition, members of the Session and church are going to have to step up to doing more. The Session needs to build teams with members of the congregation to patrol campus, pick up garbage. etc.

Water Usage

Building and Grounds will decide how to handle the usage of water by those staying around the building.

Security System Update

In July, John Chamblee volunteered to work on acquiring bids on installation of a security system and cameras. Since then, Asher Hill has been hired as our technical coordinator and is working on installing the WIFI network. The Session approved for Asher to get quotes on installation of a security system for the church. Chris Wilson will try and get the written report prepared by the Athens Clarke County Police on Covenant's church security sent out to the Session and available to Asher so he can make use of their recommendations.

Update on Church Library

Valerie Stone and Kathy Boardman have cleaned out and organized our library to make it more attractive and useable, donating 35 boxes of books. They need about \$100.00 to finish the project. Valerie also volunteered to serve as librarian. Don Bower moved and Rich Reaves seconded to allocate the money needed to finish the job and endorse Valerie Stone as our librarian. With no discussion, the motion passed unanimously. Thanks were expressed for their good job.

Worship Center Renovation Update

Rich Reaves reported that renovation of the Worship Center is almost complete. Painting and carpeting have been completed, and the pews have been reinstalled. Asher is installing the technical equipment for live streaming. Linda Koehler and Karen Foutz are heading a group that is refinishing any scratches to the wood on the pews and recovering the pew cushions. Rich suggested that we have the service on October 31st in the Fellowship Hall and target the 1st Sunday in November to resume worship in the Worship Center.

NEGA Presbytery Meeting

NEGA Presbytery Meeting was held at 9:30 a.m. on October 26, 2021, via Zoom. Kathy Boardman, Judie Capie and Jennifer Frey served as commissioners from Covenant. Kathy Boardman will submit a written report on the meeting. Jennifer reported that all motions passed and that witnessing the progression of a candidate for ministry through her journey, as well as another minister retiring, reminded her of the circle of life in the church and made her feel more connected to the greater Presbyterian Church.

Discussion of Ministry Team Assignments

Clayton Adams expressed concern that he hadn't received more training before being assigned as chair or Christian Education Ministry Team. He suggested that new Session members should have a year on Session to learn about their duties before being assigned the responsibility of chairing a Ministry Team. Kay Brooks stated that it works well if there is an experienced Ministry Team chairperson who can work with a new chairperson to bring them up to speed. Rev. Dana Waters will be doing the new Session member training once he arrives in November.

Ministry Team Reports

Worship Ministry Team

In-person Worship services began on October 24, 2021. Worship Ministry Team sent a letter to the Session recommending we continue with the 10:00 a.m. worship time for the time being. Julie Bower will be rolling off as co-chair of Worship at the end of December. Judie Capie and Ellen Stoneburner will be taking her place and working with Jennifer Frey as co-chairs.

Building and Grounds Ministry Team

Rich Reaves reported that B & G met with Athens-Clarke County Solid Waste and decided to switch to their service. We will be using a trash dumpster and utilizing the entire area behind the fence for rolling cans for recycling.

Clerk of Session for 2022

Luanne asked that members of the Session consider serving as clerk for the coming year.

Other Business

List of Motions Passed

Rev Doak recommended that someone on the Session make a list of all the motions which were passed and recorded in the minutes over the past year for use by Rev. Waters when he arrives.

November/December meeting

Kay Brooks moved and Sarah Shannon seconded that the next Session meeting be a combination of November and December and be held on December 7, 2021 at 6:30 p.m. During discussion, it was agreed to hold the meeting in person and also available via Zoom. Rev. Dana Waters will be the Moderator. The motion passed unanimously.

The Session thanked Rev. Doak for his wonderful leadership as our Bridge Pastor.

Prayer requests were made for the family of Joshua Sampson, local teacher who recently died, for the people of India as they struggle with Covid-19, and for Bill Rigsby as he undergoes heart ablation. Rev. Doak closed the meeting with prayer, ending with the Lord's Prayer.

NEXT MEETING: December 7, 2021, 6:30 p.m. in person and via Zoom

Clayton Adams will present the devotional.

Glenn Doak, Moderator

Luanne Rigsby, Clerk

Financial Summary for OCTOER 2021

	Month to Date	Year to Date	
Anticipated Pledges	\$ 35,563.50	\$ 142,254.00	
Pledges Received	\$ 41,337.13	\$ 147,990.32	
Non-Pledged Income	\$ 55.00	\$ 678.00	
Other Income	\$ 100.00	\$ 425.00	
TOTAL	\$ 41,492.13	\$ 149,093.32	

	Beginning of Month	End of Month	
Operating Cash (Balance Sheet)	\$ 317,917.53	\$ 320,442.38	
Restricted Funds	\$ 283,478.42	\$ 267,991.88	
Bank Statement-Operating	\$ 320,835.97	\$ 319,796.38	

Accounts

Assets		
CURRENT ASSETS		
OPERATING ACCOUNT		
001020 - Operating Cash	\$320,442.38	
Total OPERATING ACCOUNT	<u>\$320,442.38</u>	
OTHER ASSETS (106)		
001061 - Prepaid Expenses	\$5,648.29	
Total OTHER ASSETS (106)	<u>\$5,648.29</u>	
Total CURRENT ASSETS		<u>\$326,090.67</u>
Total Assets		<u><u>\$326,090.67</u></u>

Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
CURRENT LIABILITIES		
002110 - MEDICARE TAXES - EMPLOYEE	\$115.86	
002111 - MEDICARE TAXES - EMPLOYER	\$115.86	
002112 - FICA TAXES - EMPLOYER	\$495.39	
002113 - FICA TAXES - EMPLOYEE	\$495.39	
002114 - FEDERAL WITHHOLDING TAXES	\$242.87	
002115 - STATE WITHHOLDING TAXES	\$219.55	
Total CURRENT LIABILITIES		<u>\$1,684.92</u>
Total Liabilities		<u>\$1,684.92</u>
Fund Principal		
002900 - FUND PRINCIPAL	\$39,355.32	
Excess Cash Received	\$17,058.55	
Total Fund Principal and Excess Cash Received		<u>\$56,413.87</u>
Restricted Funds		
Total Temporary Restricted	\$166,525.69	
Total SPECIAL RESTRICTED	\$101,466.19	
Total Restricted Funds		<u>\$267,991.88</u>
Total Liabilities, Fund Principal, & Restricted Funds		<u><u>\$326,090.67</u></u>

Covenant Presbyterian Church
Analysis of Revenues & Expenses - Detail Portrait-w/%
July to October 2021

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget (This Year)	% of Annual Budget Used (This Year)	Annual Budget Remaining (This Year)
Revenues					
OFFERINGS					
TITHES & OFFERINGS					
004010 - PLEDGED OFFERINGS	\$41,337.13	\$147,990.32	\$426,760.00	34.68 %	\$278,769.68
004012 - NON-PLEDGED OFFERINGS	\$55.00	\$678.00	\$19,787.00	3.43 %	\$19,109.00
Total TITHES & OFFERINGS	\$41,392.13	\$148,668.32	\$446,547.00	33.29 %	\$297,878.68
Total OFFERINGS	\$41,392.13	\$148,668.32	\$446,547.00	33.29 %	\$297,878.68
OTHER INCOME					
004200 - RENT	\$100.00	\$425.00	\$3,000.00	14.17 %	\$2,575.00
Total OTHER INCOME	\$100.00	\$425.00	\$3,000.00	14.17 %	\$2,575.00
Total Revenues	\$41,492.13	\$149,093.32	\$449,547.00	33.17 %	\$300,453.68
Expenses					
BUDGETED BENEVOLENCES					
005001 - PRESBYTERY	\$3,166.67	\$12,666.68	\$38,000.00	33.33 %	\$25,333.32
005002 - THEOLOGICAL SEMINAR	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
005003 - CAMPUS MINISTERIES	\$2,500.00	\$2,500.00	\$2,500.00	100.00 %	\$0.00
Total BUDGETED BENEVOLENCES	\$5,666.67	\$15,166.68	\$41,000.00	36.99 %	\$25,833.32
SALARIES					
PASTOR/HEAD OF STAFF-DW					
005004 - Salary	\$0.00	\$0.00	\$51,750.00	0.00 %	\$51,750.00
005005 - SECA - 50%	\$0.00	\$0.00	\$6,226.00	0.00 %	\$6,226.00
005006 - Housing	\$0.00	\$0.00	\$28,000.00	0.00 %	\$28,000.00
005007 - Pension & Disability	\$0.00	\$0.00	\$8,138.00	0.00 %	\$8,138.00
005008 - Health Insurance	\$0.00	\$0.00	\$21,973.00	0.00 %	\$21,973.00
005009 - Dental	\$0.00	\$0.00	\$1,633.00	0.00 %	\$1,633.00
005010 - Cont. Edu	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
005011 - Prof. Expense	\$0.00	\$0.00	\$2,000.00	0.00 %	\$2,000.00
Total PASTOR/HEAD OF STAFF-DW	\$0.00	\$0.00	\$120,720.00	0.00 %	\$120,720.00
Pasto- Head of Staff/MH					
005100 - SALARY	\$0.00	\$15,964.25	\$64,173.00	24.88 %	\$48,208.75
005101 - PENSION & HLTH. INSURANCE	\$0.00	\$7,713.80	\$31,366.00	24.59 %	\$23,652.20
005102 - HOUSING ALLOWANCE	\$0.00	\$5,179.68	\$20,600.00	25.14 %	\$15,420.32
005103 - DENTAL	\$0.00	\$402.27	\$1,633.00	24.63 %	\$1,230.73
005211 - CONTINUING EDUCATION	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00
005212 - PROFESSIONAL EXPENSES	\$179.70	\$179.70	\$2,000.00	8.99 %	\$1,820.30
Total Pasto- Head of Staff/MH	\$179.70	\$29,439.70	\$120,772.00	24.38 %	\$91,332.30
C.E. & CONG. LIFE COOR					
005173 - Salary -CE Cong Life Co	\$0.00	\$3,875.01	\$2,583.00	150.02 %	(\$1,292.01)
005174 - Housing	\$0.00	\$3,000.00	\$2,000.00	150.00 %	(\$1,000.00)
005175 - SECA	\$0.00	\$351.00	\$351.00	100.00 %	\$0.00
005231 - Continuing Education	\$0.00	\$0.00	\$257.00	0.00 %	\$257.00
005232 - Professional Expenses	\$0.00	\$0.00	\$750.00	0.00 %	\$750.00
005233 - Pension, Health & Disability	\$0.00	\$3,391.66	\$1,825.00	185.84 %	(\$1,566.66)
005234 - Dental	\$0.00	\$172.82	\$75.00	230.43 %	(\$97.82)
Total C.E. & CONG. LIFE COOR	\$0.00	\$10,790.49	\$7,841.00	137.62 %	(\$2,949.49)
NEIGHBORHOOD COOR.					
005199 - Neighborhood Coord	\$1,686.46	\$7,576.61	\$21,924.00	34.56 %	\$14,347.39
Total NEIGHBORHOOD COOR.	\$1,686.46	\$7,576.61	\$21,924.00	34.56 %	\$14,347.39
DIRECTOR OF MUSIC MINISTRY					
005162 - Dir of Music	\$400.00	\$1,600.00	\$18,000.00	8.89 %	\$16,400.00
Total DIRECTOR OF MUSIC MINISTRY	\$400.00	\$1,600.00	\$18,000.00	8.89 %	\$16,400.00
OTHER SALARIES					
005163 - BOOKKEEPER	\$91.35	\$575.51	\$3,753.00	15.33 %	\$3,177.49
005164 - CLEANING SERVICE - E	\$984.00	\$3,836.00	\$13,000.00	29.51 %	\$9,164.00
005169 - CUSTODIAN - Julius	\$234.00	\$936.00	\$2,480.00	37.74 %	\$1,544.00
005171 - Office Manager	\$2,041.67	\$8,125.01	\$24,500.00	33.16 %	\$16,374.99

Covenant Presbyterian Church
Analysis of Revenues & Expenses - Detail Portrait-w/%
July to October 2021

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget (This Year)	% of Annual Budget Used (This Year)	Annual Budget Remaining (This Year)
005176 - Piano Accompanist	\$1,000.00	\$4,000.00	\$12,180.00	32.84 %	\$8,180.00
005241 - Pension-Office Manager	\$549.70	\$2,232.44	\$6,630.00	33.67 %	\$4,397.56
005242 - Handbell Director - DB	\$304.50	\$1,218.00	\$3,654.00	33.33 %	\$2,436.00
005243 - Video Tech - AH	\$3,750.00	\$14,711.54	\$45,000.00	32.69 %	\$30,288.46
005244 - Contributions - RM	\$228.42	\$913.68	\$3,300.00	27.69 %	\$2,386.32
005245 - Assistant Audio/Video Te	\$267.10	\$1,027.35	\$5,580.00	18.41 %	\$4,552.65
006100 - Medical Insurance-AH	\$583.71	\$2,441.56	\$6,500.00	37.56 %	\$4,058.44
Total OTHER SALARIES	\$10,034.45	\$40,017.09	\$126,577.00	31.61 %	\$86,559.91
OTHER COSTS					
005170 - FICA	\$611.25	\$2,502.60	\$9,880.00	25.33 %	\$7,377.40
005178 - Online Svc Fees	\$152.10	\$592.04	\$0.00	0.00 %	(\$592.04)
006102 - Transition Fund	\$1,500.00	\$1,700.00	\$7,500.00	22.67 %	\$5,800.00
Total OTHER COSTS	\$2,263.35	\$4,794.64	\$17,380.00	27.59 %	\$12,585.36
Total SALARIES	\$14,563.96	\$94,218.53	\$433,214.00	21.75 %	\$338,995.47
ADMINISTRATION					
MISCELLANEOUS					
005200 - SUPPLIES,POST,EQ.MA	\$463.54	\$4,210.60	\$10,000.00	42.11 %	\$5,789.40
005203 - PERSONNEL COMMITTI	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
Total MISCELLANEOUS	\$463.54	\$4,210.60	\$10,500.00	40.10 %	\$6,289.40
Total ADMINISTRATION	\$463.54	\$4,210.60	\$10,500.00	40.10 %	\$6,289.40
BUILDING & GROUNDS					
005700 - COMPUTER REPLACEM	\$0.00	\$0.00	\$900.00	0.00 %	\$900.00
005701 - Solar Panels	\$150.00	\$0.00	\$0.00	0.00 %	\$0.00
005702 - BUILDING MAINTENANC	\$0.00	\$0.00	\$3,600.00	0.00 %	\$3,600.00
005706 - General Maintenance	\$531.61	\$2,275.08	\$6,300.00	36.11 %	\$4,024.92
005707 - Yearly costs 1000 (fixed)	\$0.00	\$152.29	\$1,440.00	10.58 %	\$1,287.71
006103 - Plumbing,Electric,Appliar	\$0.00	\$0.00	\$3,600.00	0.00 %	\$3,600.00
Total BUILDING & GROUNDS	\$681.61	\$2,427.37	\$15,840.00	15.32 %	\$13,412.63
CHRISTIAN EDUCATION					
005709 - Meals-Youth Group	\$0.00	\$34.35	\$900.00	3.82 %	\$865.65
005712 - Church School Materials	\$0.00	\$13.53	\$2,700.00	0.50 %	\$2,686.47
005713 - Vacation Church School	\$0.00	\$0.00	\$180.00	0.00 %	\$180.00
005714 - Covenant Connection	\$0.00	\$0.00	\$2,250.00	0.00 %	\$2,250.00
005718 - CE Misc - training, backg	\$0.00	(\$13.00)	\$0.00	0.00 %	\$13.00
005805 - Adult Education	\$0.00	\$137.16	\$1,350.00	10.16 %	\$1,212.84
Total CHRISTIAN EDUCATION	\$0.00	\$172.04	\$7,380.00	2.33 %	\$7,207.96
COMM MISSIONS-Local/Global					
005711 - After School Youth Progr	\$0.00	\$0.00	\$630.00	0.00 %	\$630.00
005717 - Thornwell - Youth	\$0.00	\$0.00	\$225.00	0.00 %	\$225.00
005721 - Family Promise-Athens	\$230.00	\$430.00	\$1,224.00	35.13 %	\$794.00
005724 - Our Daily Bread	\$0.00	\$0.00	\$2,880.00	0.00 %	\$2,880.00
005727 - Family Promise-Covenan	\$175.00	(\$225.00)	\$0.00	0.00 %	\$225.00
005728 - Knitters & Knotters	\$0.00	\$0.00	\$360.00	0.00 %	\$360.00
005767 - PW-dues to PCUSA	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00
005772 - Covenant Emergency Fc	\$0.00	\$2,160.00	\$2,160.00	100.00 %	\$0.00
Total COMM MISSIONS-Local/Global	\$405.00	\$2,365.00	\$7,979.00	29.64 %	\$5,614.00
CONGREGATIONAL CARE					
005729 - Retreat Leader Reimb	\$0.00	\$0.00	\$180.00	0.00 %	\$180.00
005730 - Communion elements for	\$0.00	\$0.00	\$18.00	0.00 %	\$18.00
005731 - Visitor Luncheons (4)	\$0.00	\$0.00	\$68.00	0.00 %	\$68.00
005732 - Receptions-Grads, Conf.	\$0.00	\$0.00	\$135.00	0.00 %	\$135.00
005733 - Mailings - college, home	\$163.66	\$218.66	\$450.00	48.59 %	\$231.34
005734 - Member Meal Reimburse	\$0.00	\$0.00	\$90.00	0.00 %	\$90.00
005735 - Memorial Services	\$0.00	(\$250.00)	\$315.00	0.00 %	\$565.00
005736 - Youth Alumni Breakfast	\$0.00	\$0.00	\$68.00	0.00 %	\$68.00
005769 - Care of Young Children-A	\$0.00	\$0.00	\$800.00	0.00 %	\$800.00
005773 - Graduates Luncheons	\$0.00	\$0.00	\$72.00	0.00 %	\$72.00

Covenant Presbyterian Church
Analysis of Revenues & Expenses - Detail Portrait-w/%
July to October 2021

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget (This Year)	% of Annual Budget Used (This Year)	Annual Budget Remaining (This Year)
005776 - Andrew Ministry	\$0.00	\$0.00	\$450.00	0.00 %	\$450.00
005798 - Kintters & Knotters	\$0.00	\$28.46	\$315.00	9.03 %	\$286.54
Total CONGREGATIONAL CARE	\$163.66	(\$2.88)	\$2,961.00	0.00 %	\$2,963.88
CONGREGATIONAL FELLOWSHIP					
005737 - Heart of Covenant Dinner	\$0.00	\$0.00	\$450.00	0.00 %	\$450.00
005738 - Easter Morning Breakfast	\$0.00	\$0.00	\$90.00	0.00 %	\$90.00
005739 - Pentecost Reception	\$0.00	\$0.00	\$45.00	0.00 %	\$45.00
005740 - Covenant Coffee House	\$0.00	\$0.00	\$45.00	0.00 %	\$45.00
005741 - Rally Day Luncheon	\$0.00	\$0.00	\$180.00	0.00 %	\$180.00
005742 - World Communion Reception	\$0.00	\$0.00	\$45.00	0.00 %	\$45.00
005744 - Christmas Progressive Dinner	\$0.00	\$0.00	\$135.00	0.00 %	\$135.00
005745 - Choral Worship Lunch	\$0.00	\$0.00	\$720.00	0.00 %	\$720.00
005770 - Fellowship Misc	\$0.00	\$0.00	\$270.00	0.00 %	\$270.00
Total CONGREGATIONAL FELLOWSHIP	\$0.00	\$0.00	\$1,980.00	0.00 %	\$1,980.00
FINANCE					
005747 - Budget Prep & Pledge Drive	\$0.00	\$198.37	\$603.00	32.90 %	\$404.63
005801 - Stewardship Luncheon	\$0.00	\$0.00	\$270.00	0.00 %	\$270.00
Total FINANCE	\$0.00	\$198.37	\$873.00	22.72 %	\$674.63
WORSHIP					
005748 - Pianos-tuning/repair (4)	\$0.00	\$0.00	\$450.00	0.00 %	\$450.00
005749 - Music copyright license	\$0.00	\$0.00	\$410.00	0.00 %	\$410.00
005750 - Sheet music (various choirs)	\$0.00	\$0.00	\$540.00	0.00 %	\$540.00
005753 - Repairs	\$0.00	\$0.00	\$900.00	0.00 %	\$900.00
005755 - Cleaning of Choir Robes	\$0.00	\$0.00	\$45.00	0.00 %	\$45.00
005756 - Music Staff Pay	\$0.00	\$300.00	\$900.00	33.33 %	\$600.00
005757 - Communion Supplies	\$0.00	\$0.00	\$153.00	0.00 %	\$153.00
005758 - Pulpit Supply	\$0.00	\$0.00	\$306.00	0.00 %	\$306.00
005759 - Christmas Tree	\$0.00	\$0.00	\$135.00	0.00 %	\$135.00
005761 - Palm Sunday-Flowers, Pr	\$0.00	\$0.00	\$45.00	0.00 %	\$45.00
005762 - First Grade Breakfast	\$0.00	\$0.00	\$90.00	0.00 %	\$90.00
005764 - Repairs of Banners, clear	\$0.00	\$0.00	\$81.00	0.00 %	\$81.00
005765 - Worship Misc.	\$0.00	(\$102.00)	\$180.00	0.00 %	\$282.00
005799 - Floral Fund	\$0.00	\$0.00	\$900.00	0.00 %	\$900.00
005809 - Children's Pew Packets	\$0.00	\$0.00	\$90.00	0.00 %	\$90.00
005810 - Handbell Music & Supplies	\$0.00	\$0.00	\$135.00	0.00 %	\$135.00
Total WORSHIP	\$0.00	\$198.00	\$5,360.00	3.69 %	\$5,162.00
PROPERTIES					
005501 - UTILITIES	\$2,005.94	\$8,381.12	\$25,000.00	33.52 %	\$16,618.88
005502 - SUPPLIES	\$89.20	\$60.59	\$3,900.00	1.55 %	\$3,839.41
005503 - INSURANCE	\$537.00	\$2,419.77	\$8,000.00	30.25 %	\$5,580.23
Total PROPERTIES	\$2,632.14	\$10,861.48	\$36,900.00	29.43 %	\$26,038.52
OTHER OPERATING EXPENSES					
005601 - PRESBYTERY TAXES	\$489.83	\$1,959.32	\$5,880.00	33.32 %	\$3,920.68
005610 - SUBSCRIPTIONS	\$99.75	\$260.26	\$400.00	65.06 %	\$139.74
Total OTHER OPERATING EXPENSES	\$589.58	\$2,219.58	\$6,280.00	35.34 %	\$4,060.42
Total Expenses	\$25,166.16	\$132,034.77	\$570,267.00	23.15 %	\$438,232.23
Net Total	\$16,325.97	\$17,058.55	(\$120,720.00)	0.00 %	(\$137,778.55)

**Covenant Presbyterian Church
Summary of Restricted Accounts - Portrait3
July to October 2021**

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
BENEVOLENCES				
COMMUNITY OUTREACH (800)				
008256 - Knitters & Knotters	\$0.00	\$150.00	\$0.00	\$150.00
008435 - Family Promise	\$1,450.25	\$0.00	\$325.00	\$1,125.25
008499 - FEAST	\$3,261.80	\$0.00	\$0.00	\$3,261.80
Total COMMUNITY OUTREACH (800)	\$4,712.05	\$150.00	\$325.00	\$4,537.05
PCUSA				
008456 - Peacemaking	\$0.00	\$575.00	\$0.00	\$575.00
Total PCUSA	\$0.00	\$575.00	\$0.00	\$575.00
OTHER BENEVOLENCES				
008463 - Pres. Disaster Relief	\$0.00	\$887.00	\$887.00	\$0.00
Total OTHER BENEVOLENCES	\$0.00	\$887.00	\$887.00	\$0.00
Total BENEVOLENCES	\$4,712.05	\$1,612.00	\$1,212.00	\$5,112.05
ADMINISTRATION (81)				
008252 - Special Gifts	\$0.00	\$8,775.00	\$8,675.00	\$100.00
008255 - Benevolence Fund - P	\$6,927.30	\$6,100.00	\$11,204.92	\$1,822.38
008998 - DEFIBRILLATOR	\$271.83	\$0.00	\$0.00	\$271.83
009020 - Carol Wheeler Estate	\$66,000.00	\$0.00	\$0.00	\$66,000.00
009022 - Neighborhood Summer Camp	\$4,244.23	\$0.00	\$0.00	\$4,244.23
009023 - Pentecost Offering	\$425.00	\$0.00	\$425.00	\$0.00
Total ADMINISTRATION (81)	\$77,868.36	\$14,875.00	\$20,304.92	\$72,438.44
CHRISTIAN EDUCATION				
YOUTH				
008010 - Youth Mission Memorial Fund	\$425.03	\$0.00	\$0.00	\$425.03
Total YOUTH	\$425.03	\$0.00	\$0.00	\$425.03
OTHER C/E ACCOUNTS				
001000 - Upper Room Benevolence	\$2,885.00	\$0.00	\$0.00	\$2,885.00
008067 - Covenant Connection	\$2,067.96	\$0.00	\$0.00	\$2,067.96
Total OTHER C/E ACCOUNTS	\$4,952.96	\$0.00	\$0.00	\$4,952.96
Total CHRISTIAN EDUCATION	\$5,377.99	\$0.00	\$0.00	\$5,377.99
BUILDING/GROUNDS				
008062 - Wedding Guild	\$2,996.69	\$0.00	\$0.00	\$2,996.69
008264 - B & G HVAC Upgrade	\$0.00	\$25,000.00	\$1,660.00	\$23,340.00
008290 - B&G Renovations	\$200.00	\$0.00	\$200.00	\$0.00
009118 - Solar Panels	\$0.00	\$150.00	\$0.00	\$150.00
Total BUILDING/GROUNDS	\$3,196.69	\$25,150.00	\$1,860.00	\$26,486.69
CONGREGATIONAL CARE				
008064 - Graduates	\$429.32	\$0.00	\$0.00	\$429.32
008071 - Receptions	\$500.00	\$0.00	\$0.00	\$500.00
008598 - Andrew Ministry	\$0.00	\$0.00	(\$450.00)	\$450.00
Total CONGREGATIONAL CARE	\$929.32	\$0.00	(\$450.00)	\$1,379.32
MISSIONS LOCAL/WW				
008055 - After School Youth Program	\$3,607.36	\$0.00	\$0.00	\$3,607.36
008058 - PW Books	\$0.00	\$100.00	\$0.00	\$100.00
008098 - Student Sponsorship(college)	\$1,565.00	\$0.00	\$0.00	\$1,565.00
008206 - Fair Trade/Special Projects	\$128.10	\$128.10	\$194.30	\$61.90
008419 - Pres. Women Projects	\$25.20	\$0.00	\$132.00	(\$106.80)
008502 - Laurie Anderson P&J Mission Fund	\$797.71	\$0.00	\$0.00	\$797.71
009012 - Puerto Rico Restore	\$340.00	\$0.00	\$0.00	\$340.00
009116 - Cov Emerg Food Pantry	\$31,369.40	\$7,680.00	\$9,318.42	\$29,730.98
Total MISSIONS LOCAL/WW	\$37,832.77	\$7,908.10	\$9,644.72	\$36,096.15
WITNESS				
008453 - Mission Pennies	\$16.70	\$8.40	\$0.00	\$25.10
Total WITNESS	\$16.70	\$8.40	\$0.00	\$25.10
WORSHIP				
008266 - Flowers Fund	\$0.00	\$132.60	\$0.00	\$132.60
008267 - Music Fund	\$5,000.00	\$0.00	\$0.00	\$5,000.00
009120 - Piano Proceeds 2021	\$0.00	\$5,150.00	\$0.00	\$5,150.00
Total WORSHIP	\$5,000.00	\$5,282.60	\$0.00	\$10,282.60

**Covenant Presbyterian Church
 Summary of Restricted Accounts - Portrait3
 July to October 2021**

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
FINANCE				
008078 - Tax Credit	\$0.00	\$1,291.36	\$1,583.28	(\$291.92)
008269 - Green Team	\$106.40	\$0.00	\$0.00	\$106.40
Total FINANCE	<u>\$106.40</u>	<u>\$1,291.36</u>	<u>\$1,583.28</u>	<u>(\$185.52)</u>
MEMORIALS				
008203 - General Memorial Funds	\$3,550.00	\$25.00	\$0.00	\$3,575.00
008205 - Memorial Garden Maintenance	\$5,372.13	\$0.00	\$0.00	\$5,372.13
Total MEMORIALS	<u>\$8,922.13</u>	<u>\$25.00</u>	<u>\$0.00</u>	<u>\$8,947.13</u>
TRANSFERRED RESTRICTED FUNDS				
CENTRAL'S RESTRICTED FUNDS				
009001 - Arrington Trust	\$565.74	\$0.00	\$0.00	\$565.74
009004 - Handbell Director Comp	\$0.00	\$304.50	\$304.50	\$0.00
Total CENTRAL'S RESTRICTED FUNDS	<u>\$565.74</u>	<u>\$304.50</u>	<u>\$304.50</u>	<u>\$565.74</u>
Total TRANSFERRED RESTRICTED FUNDS	<u>\$565.74</u>	<u>\$304.50</u>	<u>\$304.50</u>	<u>\$565.74</u>
Total Temporary Restricted	<u>\$144,528.15</u>	<u>\$56,456.96</u>	<u>\$34,459.42</u>	<u>\$166,525.69</u>
SPECIAL RESTRICTED				
SPECIAL FUNDS 2021 2022				
008004 - June Montreat	\$0.00	\$5,000.00	\$2,081.15	\$2,918.85
008202 - Bowden Vocation Fund	\$14,816.36	\$418.00	\$0.00	\$15,234.36
008258 - M. Verbrugge Montreat Music Conf	\$1,415.87	\$0.00	\$0.00	\$1,415.87
008259 - Mission Trips	\$0.00	\$4,601.52	\$0.00	\$4,601.52
008604 - Long Term Maintenance	\$14,944.70	\$0.00	\$239.00	\$14,705.70
008606 - Memorials	\$4,837.19	\$0.00	\$0.00	\$4,837.19
009013 - Interns	\$0.00	\$2,250.00	\$0.00	\$2,250.00
009016 - Special Restricted	\$92,401.48	\$1,625.91	\$39,724.69	\$54,302.70
009017 - External Audit Fee	\$0.00	\$1,200.00	\$0.00	\$1,200.00
Total SPECIAL FUNDS 2021 2022	<u>\$128,415.60</u>	<u>\$15,095.43</u>	<u>\$42,044.84</u>	<u>\$101,466.19</u>
Total SPECIAL RESTRICTED	<u>\$128,415.60</u>	<u>\$15,095.43</u>	<u>\$42,044.84</u>	<u>\$101,466.19</u>

Briefly summarised, here is a report on November's B&G MT activities.

1. The "All Flooring Inspection" service examination of the carpet installation in the Cov Presby Worship Center occurred on Friday morning 11-19-21. As of noon today, two weeks thereafter, we are still awaiting receipt of a report on the results.

2. Pricing estimates from three vendors for replacing the HVAC system in the CE Building now have been received, and are being evaluated for presentation to the Session.

3. Transfer of solid waste disposal as well as recycling services to ACC and away from Republic Services has been commenced. The resumed efforts of grounds steward teams have successfully navigated clean-up chores for a second month.

3. Substantial cleaning of the Worship Center, gathering room as well as rest rooms, main hallway and adjacent activity areas was conducted in connection with resuming worship in that space during the first Sunday in November. This was very similar to the major cleaning effort that came with October's use of the Fellowship Hall areas as a worship space while renovations were made to the Worship Center.

4. A team of active volunteers, Arnelle Combs, Carolyn Hatfield, and Ellen Stoneburner, is courageously pursuing a room-by-room assessment and cleaning of all storage areas in the campus buildings. They have successfully begun with the Fellowship Hall chair closet, as well as the journey classroom's storage area of property left behind by the Athens Mother's Center when it moved on from Cov Presby.